ROBERT J. NASH Justice of the Peace Coleman County State of Texas 100 W. Liveoak, Suite 103 Coleman, Texas 76834 Phone: 325-625-4223



IN REGARDS TO YOUR SMALL CLAIM / DEBT CLAIM, YOU NEED TO TAKE THIS ACTION IN ORDER TO FILE IN SMALL CLAIMS / DEBT CLAIMS COURT.

YOU NEED TO WRITE A LETTER TO THE DEFENDANTS STATING THE HISTORY OF THE CLAIM AND THE ORIGINAL DATE. IF THE DEFENDANT HAS PAID YOU ANY MONEY, IT NEEDS TO BE SHOWN IN THE LETTER.

YOU NEED TO STATE THE LAST TIME YOU RECEIVED MONEY FROM HIM AND THE BALANCE OWED. YOU MAY ALSO ADD IN THE AMOUNT OF THE FILING FEE (\$131.00) AND THE COST OF THE REGISTERED LETTER TO THE BALANCE AT THIS TIME. JUST IDENTIFY THEM AS SUCH, SO THE DEFENDANT UNDERSTANDS WHERE HE STANDS AT THIS TIME.

TELL HIM YOU WILL GIVE HIM THIRTY (30) DAYS FROM THE TIME THE REGISTERED LETTER IS DELIVERED TO HIM. IF HE HAS NOT MADE SATISFACTORY ARRANGEMENTS WITH YOU BEFORE THAT TIME, YOU WILL FILE WITH THE JUSTICE OF THE PEACE COURT IN COLEMAN COUNTY, TEXAS.

YOU NEED TO KEEP A COPY OF THE LETTER AND BRING THE LETTER, THE RECEIPT FOR SENDING THE LETTER, AND ANY DOCUMENTS EITHER OF YOU HAVE SIGNED PERTAINING TO THIS CASE.

PLEASE FILL IN THE BLANKS ON THE STATEMENT OF CLAIMS. WE NEED THE DEFENDANTS NAME AND MAILING ADDRESS AND YOUR NAME AND MAILING ADDRESS. THE BALANCE OWED AND WHY THE DEFENDANT OWES YOU. THE ONLY PLACE WE NEED YOUR SIGNATURE IS WHERE THE "X" IS MARKED.

PLEASE FEEL FREE TO CONTACT THE COURT, IF YOU HAVE ANY FURTHER QUESTIONS.

THANK YOU,

ROBERT J. NASH JUSTICE OF THE PEACE

RENEA McMILLAN COURT CLERK

## STATEMENT OF CLAIM

	NO		
	(PLAINTIFF)	X	IN THE JUSTICE COURT
VS.		X	PCT, PLACE,
10	(DEFENDANT)	Х	COUNTY, TEXAS.
THE STATE OF TEXAS			
COUTY OF			
	. Plaintiff, whose a	ddress is	
	, County, Te	exas. Being du	ly sworn on oath deposes and says that
	, Defendant, whose	e address is	
	Co	ounty, Texas is	justly indebted to Plaintiff in the sum of \$
		, and th	at there are no counterclaims existing in favor of
			PLAINTIFF
			ADDRESS AND PHONE
	SUBSCRIBED AND	SWORN TO TH	IE, 20
	300000000000000000000000000000000000000		
			JUDGE
			, COUNTY, TEXAS
			BY: